



UPAY
Underprivileged's Advancement by Youth

उपाय

कोशिश एक बेहतर कल की...



Under Privileged Advancement by Youth

Registered under the Bombay Public Trusts Act, 1950
(Reg No: F-14212) & Societies Registration Act, 1860
(Reg No: MAHARASHTRA/268/2011/BHANDARA)
NITI AYOJ Registration ID: MH/2011/0046244

DECLARATION FOR CONFIDENTIALITY AND BREACH OF INFORMATION

I, _____ declare that all confidential and personal Information that has been entrusted upon or which I have access during the course of acting as _____ will be kept confidential and shall not be disclosed or made available by me to any person, except in accordance with the procedures set out with the intention to safeguard the interest of the organization. The information will be used by me only for the purpose of operation and official use.

The confidential information includes, but not limited to, the files, records, data books, policy manuals, personal information, financial reports, drafts, surveys, schedules, programs, statistical information, credentials, etc which may be oral, written or electronic. I will not use any official email account or asset, other than official interest, at any point of time.

I agree that this declaration will be valid throughout my association with the organization and even after my termination or end of association. I shall not disclose to any person, firm or corporation any information relating to any projects, other than for the specified purposes required by my duties within the organization, without prior consent from the authorized person.

I also understand that I am required to notify the Governing Body or similar Competent Authority immediately of any breach of obligation or conflict of interest under this agreement which comes to my attention.

By signing this document I confirm my understanding and acceptance of the above clause and will comply with this. I also agree to comply with the obligation, failing of which will result in termination of my association and appropriate disciplinary action.

Name:

Signature:

Designation:

Date: